

**Town of Irishtown-Summerside  
Minutes of Meeting  
Wednesday, November 17, 2021**

**In Attendance:**

Mayor Wheeler, DM Parsons, Councilors Hackett, Morgan and Taylor, Remote - Councillor Penney. Also, in attendance - clerk, R. Blanchard. Minutes recorded by assistant clerk - A. Bennett. Councillor McAuley – absent due to medical reasons. Meeting called to order at 7:00 p.m. by Mayor Wheeler.

**Motion 2021 – 095 – Morgan/Taylor**

Moved to adopt the agenda as circulated with addition of late items. All in favor. Carried.

**Motion 2021 – 096 – Hackett/DM Parsons**

Moved to adopt the Minutes of November 3, 2021, as circulated. No errors or omissions. All in favor, carried.

**Motion 2021 – 097 – DM Parsons/Hackett**

Errors/Omissions – correct header date to November 10, 2021

Moved to adopt the Minutes of November 10, 2021, as amended. All in favor, carried.

**Business Arising from the Minutes**

**Digital Sign** – 7:04 p.m., Councillor Morgan stepped out due to conflict, in conflict due to supplier. Mayor will look into signs and advise. Councillor Morgan returned 7:06 p.m. Lowest price received is a good price.

**Flashing Speed Sign** – Councillor Penney reached out to contact received from another community, wanting to hear back from contact. Approx. \$5,000.00/sign.

**School Bus & Fire Dept. Sign** – Mayor Wheeler and Councillor Morgan will determine and identify areas where required. Will advise

**Flashing Speed Sign** – several different models available, some can collect data to determine times when enforcement is required, data collected can be forward to enforcement/RCMP, RCMP will station someone to monitor determined areas. Councillor Penney will inquire about same. Mayor advised that he enquired about these signs at training and it may be possible to get Grant for 80% funding.

**School Bus & Fire Dept. Sign** – Mayor Wheeler advised that this a legal requirement. Councillor Hackett will check with Department of Highways to inquire if they provide the signs or Council to provide.

**Website** – move forward, get site up and running, state “under construction”.  
Financials to be omitted and names redacted before Minutes are posted on the Website. Councillor Penney commended on all his work put into the site, looks great.

Delegates have not yet arrived, move forward to Committees.

**Committees:**

**Public Works** – Mayor Wheeler advised of the sink hole that he discovered on Friday, November 12, 2021, on Pynn’s Pond Road. Holes have been repaired, to be patched once gravel remains solid/in place, topping up with fill. Leak located in Garage, to be assessed and repaired. Garage doors still not repaired, company has been contacted a few times, wait another day or two and contact Saturday, November 20, 2021, tour of Town Assets, meet at Town Hall 9:30 am, advise Jeffrey.

**H.I.S.** – Santa Claus Parade, Sunday, December 5, 2021. Leaving Hughes Brook 5:00 pm. Council to put in a float? Mayor has a trailer that can be used

**Recreation/Halls** – Summerside Hall lights being checked by electrician Saturday

**Building Inspections** – None

**Delegate – 17 Colson’s Road arrived 7:28 pm**

- Mayor introduced all council members
- On-going issue, council would like to get this matter concluded, reach a satisfactory resolution for all parties

**Resident:**

- Would not have been any issues if 1991 documents were followed
- Lines were supposed to come up to the property
- Government Agreement was in place
- young engineer approached resident regarding amendment to plan
- is service passes lot, residents pay but service is not to property
- service does not go to or pass his property
- around 1989, he installed 400 ft of road himself
- understand some documents lost in fire
- look at original plan, brown = water, red = sewer, blue = asphalt

- there were 4 houses on the road at the time, services installed up to around #13
- [redacted] owned the land & allowed a turn around
- rules were changed to benefit other people
- 2 months ago, Town lawyer, A. Baker sent a letter with reference to 2008
- Mayor Diamond stated in Western Star article after the fire that copies of everything were in Corner Brook
- previous resident who owned land next door had 2 curb stops installed to subdivide the land
- 15 Colson's Road had service but new owner was charged \$1,200.00  
Resident questioned and was told curb stop was obsolete
- name dragged through the mud all these years
- Council asked: If Council was to offer to hook you up now, would you be in agreement and start paying outstanding bill
- Response: No. Not paying for something I never received
- 400 ft extension was done by him not the Town
- Timber jacks with Bowaters used to go through years ago
- was told by council that he had to put in a road and turn over to Town
- when 15 Colson's Road was bought it had service
- curb stop to home is owner responsibility
- services should have been brought up in 1991
- trying to reach a peaceful resolution so can move forward
- Town is responsible for maintenance of water line
- 1991 – over 380 feet away from property
- First phase stopped almost 400 ft away
- when 13 Colson's Road was built, Town extended lines. Two more residents built and Town extended line again
- line does not go up to property
- Town had agreement with [redacted] to put in turn around and garbage pickup
- billed water and sewer when they are not to boundary
- engineer can confirm was told to cut off and not go any further up road
- road installed was expropriated
- road to be up to standards and met all regulations for Town to take over
- road was existing right of way, he brought it up to standards
- what documents are in Corner Brook? Will be investigated

- don't know what taxes are outstanding, never received a bill, confirmed that address is 17 Colson's Road. Would like complete breakdown of property, water, sewer taxes
  - willing to pay taxes going forward if council provides hookup
  - dispute water & sewer portion of bill
  - pain & suffering all these years, would be a matter for the Court
  - I want what was taken from me, water & sewer, had to dump own garbage, compensation for road upgrade
  - Forward written proposal and will review
  - 8:07 resident left the building
- much discussion.

If council decides to waive water and sewer, he would still be responsible for property tax. 16 years water & sewer, paid Service NL may be best bet.

Consider legal document from lawyer.

#### **Back to committees:**

**Beautification** – area around 247 Main Street needs to be addressed, Government officials seen there yesterday taking pictures, keep an eye on this.

Discussion regarding options council has regarding abandoned properties, tax sales. Determine properties, get balances outstanding.

Councilor Hussey and Morgan to get more information regarding Mental Health/Social Services Rentals.

**GHJC** – Meeting November 27, 2021, 10:00 am, Pasadena Place. Mayor is not available, Deputy Mayor has prior commitments, Councilors not available.

**H/R** – Jeffrey may be interested in Maintenance Supervisor Position, written job description required, new title, new position. Committee to prepare written job description. Currently need work orders, time chart, 1 full time and 1 part time, 3 strike policy. Councilor Penney to help committee out this together.

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**Public Relations** – get ready to launch website under construction. Facebook page has taken off, lots of good feedback. Consider a News Letter to residents - advise new council members, welcome any new resident, seasons greetings, emergency numbers.

**Motion 2021 – 098 – DM Parsons/Taylor**

Motion to have garbage cans put back in both mail box areas. All in favor, carried.

**Correspondence:**

October 29, 2021 – from Minister of Justice & Public Safety Re: Fire Protection Financial Assistance Grant – approved for \$7,500.00 for 1 new SCBA

- Forward to DM Parsons

November 1, 2021 – from Municipal Assessment Agency Re: Ballot for Western Region Director

- Discussion - Mayor Wheeler will complete ballot

November 10, 2021 – from Dept. Transportation & Infrastructure Re: new deadline for applications – November 26, 2021

- Application submitted

November 10, 2021 – from PMA (Professional Municipal Administrators) Re: Welcome and benefits of administration attending training sessions

November 4, 2021 – compliant 266 Main Street

- Mayor Wheeler will visit with residents and advise

**Financials:**

Council reviewed Financial Update as provided with Agenda. Mayor Wheeler read aloud.

**Motion 2021 – 099 – DM Parsons/Hackett**

Motion to accept financials as presented and to pay outstanding bills. All in favor, carried.

**Unfinished Business:**

**CIBC Signing Authority** – paper work gone to bank, waiting on bank.

**Safety Procedures Quote** – Mayor Wheeler was advised at meetings that MNL has new Safety Regulations coming into effect in the near future. Defer Procedures until correspondence has been received outlining same. Have been advised by Occupational Health Safety that as long as this is on our radar it is ok, advised to make priority in the new year.

**Safety Equipment Quotes** – chart provided was reviewed, go with Life Line Safety

**New Business:**

**Opening Hall to Public** – cleaning fee currently \$50, this will increase. Prepare tender for cleaner, same cleaning procedure as groups, preference to residents, flat rate.

**Remote Meetings/Rules of Procedure** – advised by Municipal Affairs that we adopt new Rules of Procedure around our meetings, meetings cannot be chaired remotely, 1 member per meeting by remote, considered in attendance if remote or video conference. Seat vacated once you miss 3 consecutive months of meetings per the Act. Rules are at complete council description. Councilor Penney and Assistant Clerk Bennett to prepare draft to present for resolution to accept at next public meeting.

**Disclosure Statements** – members completed and passed in forms, Councilor Penney signed and forward by email. Within 30 days Council must review in Privileged Meeting.

**Changing bank** – current bank frowns on e-transfers, some issues around receiving e-transfers, will allow to be set up as payee. Some financial institutions are now cancelling tax payments, Meadows collects 50% via payee option, charge convenience fee.

**Motion 2021 – 100 – Hackett/DM Parsons**

Motion to move forward with payee option. Do what is required to move forward with on-line payments. All in favor, carried.

Clerk will check on the status of the signing authority and schedule a meeting here with the bank representative for discussion on services etc. Service levels have dropped.

**Computer backup** – cyber security issues, back up should be done, back up goes to Deer Lake. Two programs for Municipalities: Town Manager & Town Suite.

**H.I.S. – Washer/Extractor** – Mayor Wheeler advised of letter received on November 15, 2021, with regards to safety concerns. Mayor Wheeler had a conversation with Chief Parsons regarding same. Washer/extractor is designed to clean bunker gear. Meadows currently has 2 and a dehumidifier to help dry gear. Department is way behind. Once gear is washed it takes 24 hours to dry. Some of the gear is 10-15 years old and has never been washed. Their clothes will contaminate everything it touches, kids should not be in truck due to this. Residential washer is not sufficient, dry cleaners refuse to wash. It is a major concern that has been raised by Fire Safety Association.

**Motion 2021 – 101 – Taylor/Morgan**

Motion to purchase washer/extractor for the Fire Department through whatever funds are available. All in favor, carried.

This purchase is not coming out of the Fire Department Budget, Town funds will cover the cost.

**Late Items:**

**WRSB Elections** – Brief discussion. Clerk to notify that there is no candidate from the Town at this time.

**Wharf** – There is currently no wharf in our community available to residents. Current wharf is privately owned by [redacted] It is an independent corporation affiliated with A.C.O.A. Invite [redacted] to attend next council meeting to discuss options that may be available. Beautification, etc.

**Deferred Items:**

**Safety Procedures** – new legislation being put in place for new year, proceed once this has been received. **First Line Safety**

**Change in Town Name**

**17 Colson’s Road** – prepare proposal as noted above

**Hughes Brook-Garbage Collection** – prepare estimate

**177A Main Street** – Clerk contacted West Coast, advised resident that West Coast looking for clarification – waiting on response from resident.

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**Taylor's Road/Christopher's Road** – needs repair – work order was given to Maintenance. Motion in the past to purchase culverts. Get contractor to pick up and repair.

**meeting** – cultural entertainment grants to enhance facilities.

**Date and time of next meeting:** 6:00 pm, Wednesday, December 1, 2021

**Meeting Adjourned**

**Motion 2021 – 102 - Hackett/Morgan** - Moved to adjourn meeting at 10:21 pm. All in favor. Carried.

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**Mayor – Barry Wheeler**

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**Clerk –**

**Date Adopted:** \_\_\_\_\_