

3.

**Town of Irishtown-Summerside
Minutes of Meeting
Wednesday, August 24, 2022**

In Attendance:

Mayor Wheeler, DM Parsons, Councilors Morgan, McAuley and Taylor. Councillor Penney by Remote. Also in attendance, Clerk – Bennett. Minutes recorded by clerk - A. Bennett. Meeting called to order at 6:58 p.m. by Mayor Wheeler.

2. **Motion 2022 – 116 McAuley / DM Parsons**
Moved to adopt the agenda as circulated. All in favor. Carried.
3. **Motion 2022 – 117 DM Parsons / Taylor**
Errors or omissions - no
Moved to adopt the agenda as circulated. All in favor. Carried.

Business Arising from the Minutes of August 10, 2022

- a) **Crown Land Application**
 - different piece of land than last application
 - Is there a private driveway/road at this time
 - Council has not taken over road
 - Road has to be brought up to standards for Council to take over
 - Lawyer is looking into land ownership
 - 2 stipulations on last approval water and sewer were the responsibility of the home owner and the road had to be brought up to standard
- b)
 - Property can be renovated
 - Can not be turned into apartment
 - Council to look at apartment regulations (size etc.)
 - Council to look into bulk collection regulations
 - City of Corner Brook willing to provide enforcement
 - 5 residents recently removed
 - look into business tax
 - if registered as business and incorporated, Council can seize property if not up to date
 - if not up to date, issue Stop Work Order
- c) **Water System – IT**
 - Waiting on engineers to replace filters
- d) **Solar Speed Signs**
 - Training had to be cancelled due to technical issues, new date being arranged

- e) Yates & Woods Surveys – waiting on response
- f) Drain smell – check with plumber to see if we can cap off overflow in office bathroom
- g) Shed relocation – have been advised by Municipal Affairs not to pay Invoice. Waiting for further direction.
- h) Vehicle parking on road near Lion's Club – have vehicle ticketed
- i) 6.i) 3. August 10 Minutes – much discussion on Town taking over Trouble with sewer outfall and water access

6. Committees:

a) Public Works

- Mayors Office - Window has been installed
- Fire Hall remediation in progress, workers outfitted with PPE from National Safety
- Miscellaneous signs in garage to be placed around Town
- Maintenance has a Sewer hookup Friday
- Guard rail repair Christophers Cove Road to begin any time
- House and shed removal on list
- Dave and Herb done after Fire Hall repairs due to crack in wall
- Garage - ventilation/insulation

5. Delegates

7:33 p.m.

Multiple Crown lands applications

- Started 3 years ago
- Last 4 applications had to re-submit
- Started 200 feet added 50 feet each time
- Land that building is on needs to be re-surveyed to change to commercial
- Wants to take in whole turn around
- Dept. of Highways and Busses use this area

- Mayor will meet with resident and walk boundary Thursday or Friday
- Town responsible for zoning
- Mayor to meet and chat with resident

- William Lush is contact at Crown Lands
- Old building would be garage
- Bigger building to the left of parking lot

7:41 p.m. left

6. (b) H.I.S.

- liaison to enquire about Dept taking over hydrant maintenance for training
- Post installed today, post by hydrant and lines.
- Water call - Man saved by HIS members quick thinking. 25 minutes in the water on sinking sea doo until rowboat showed up, 45 minutes until HIS members acting as civilians brought sea doo to get man out of water. 10 minutes after that coast guard fast rescue craft showed up from Lark Harbor after he was brought in. This was around the same time that Corner Brook Fire Department were responding from Corner Brook, victim was in the ambulance then, so they never had a chance to get their boat in the water. Is there a need for a watercraft for rescue? Would there be funding available? Do we want HIS responding to water calls?
- Fire dept get involved and get there input
- maybe a letter to J. Hogan and G. Hutchings questioning same
- would require new training
- New training

7:48

7:51 Marina

- Funding would be available if Marina owned by Town
- Great foundation in place
- Town can not avail of funding the way it is set up now
- Marina willing to transfer to town
- Will bring back to corporation for discussion, 4 members
- Incorporation is struggling to maintain, no funds to expand
- Marina is a great public asset
- Marina owes \$48,000.00 - \$50,000.00 to Brook Construction, no lien in place
- No other debt
- Birth \$450 - \$550 depend on length boat
- Blueprints were prepared to expand

- Town would like to Develop Marina, expand on foundation
- Will talk to corporation and schedule another meeting

8:00 p.m. **left meeting**

8:01 p.m. **arrived**

8:02 p.m. **joined by zoom**

Committee has 3 items they wish to discuss

- Communication, Membership and future plan
- Group not working effectively
- 2 liaisons were sent agenda, minutes and invite to meetings
- Liaisons not showing up, they are working night shift
- Set schedule to accommodate as many as possible
- Hall availability, only given certain slots
- It is the committee's responsibility to pass information along to liaison
- Liaisons did not receive any items to address or enquiries
- Direct all questions to liaisons to bring to council
- Liaison not required to attend meetings
- Committee requested liaison to be present at all meetings
- Terms of reference were received in May. No direction since
- Group is looking for help
- Council members are volunteers too and cannot be there all the time
- Liaison will try to be at meetings until group gets on their feet
- Playground was passed on to committee to assist in finding equipment, Council was on time crunch and no response was received from group, so equipment was selected and ordered
- Group was given the task to find equipment and told to pick up catalogue from office, no one showed up
- Group did not know there was a deadline
- \$100.00 gift card paint shop was received, was planned to paint shed by Marina, then shed was gone, no one advised group that they were working on shed
- Recreation equipment was stored at Lion's Club, everything was picked up and no one advised recreation. Inventory was previously done in rooms
- basketball nets were put out without group
- need to ensure better communication
- Council suggested recreation member be present at council meetings
- President to advise liaison of issues or items to be addressed
- Committee members request liaison every meeting
- Went from Council that did nothing to a Council that is highly involved

(e) **Beautification**

Park Lane

- deadline date has expired
- company in Deer Lake available for vehicle removal
- Mayor will discuss next step with lawyer
- Mayor meet with resident, resident advised going to sue all members personally
- resident was advised that property address could be charged business tax
- proceed with next step as per lawyers advise

(f) **GHJC** – no meeting

(g) **HR**

Maintenance

- Part time was advised last week that hours may be cut back
- Maybe good time to have performance review
- All staff should have course – Respect in the Workplace
- Staff overstepping boundary, needs to be addressed. Staff should not contact council, need to go through Clerk Bennett
- Establish separation council / employees

9:15 p.m. lost connection with Councillor Penney

- Performance reviews - September

9:21 p.m. connection with Councillor Penney re-established

- Needs to be more assertive and formalized
- List improvements, more productive
- Work orders submitted before pay may be option
- Look into time sheets

(h) **Public Relations**

Councillor Taylor reached out to BOIR and provided Agenda for Come Home Year, it will be announced on the air and on their Facebook page

(i) **Correspondence**

1. Audit 2021

Motion 2022 – 118 Taylor / Morgan

Moved to accept audit financial statements for the year ended December 31, 2021, along with the municipal statement as received from Brian N. Hillier, Chartered Professional Accountant. All in favor, carried.

2. Tax Receivable Summary and Tax Recovery Plan – Motion to accept

Motion 2022 – 119 Penney / Taylor

Moved to accept the Tax Receivable Summary and Tax Recovery Plan as presented. All in favor, carried.

3. Western Health – Addictions Prevention and Mental Health Promotion Grants

Review of correspondence

4. Western Health – NL Inclusion Grant / Community Transportation Funding / Stop the Spread and Stay Safe at Home Program

Forward to groups

5. Quote – 3 ductless heat pumps for Town Hall

Defer – not required at this time

6. Quarry Application – Rico Construction Ltd.

Defer – more information required

8. Unfinished Business

a) Fire Hall - already discussed

b) Come Home Year – meeting

- c) Garage – **defer**
- d) Bulk Collection for next year – **defer**
- e) DMG – Shed Relocation
- f) Council Renumeration – **defer** – research required
- g) Mayor’s Meeting – we will host

9. New Business

- a) Voting Delegate –

Motion 2022 – 120 McAuley / DM Parsons

Moved to have Mayor Wheeler appointed second voting delegate on behalf of the Town of Irishtown-Summerside. All in favor, carried.

Motion required- second voting delegate required (voting on behalf of Town)
Mayor, PM/DMP

10. Late Items

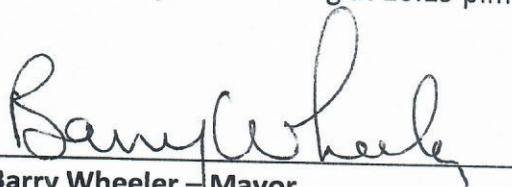
11. Deferred Items

Date and time of next meeting: 7:00 pm, Wednesday, September 21, 2022

Meeting Adjourned

Motion 2022 – 117 McAuley / Morgan

Moved to adjourn meeting at 10:19 p.m. All in favor. Carried.



Barry Wheeler – Mayor

Date Adopted: September 21, 2022



Amanda Bennett - Clerk