

**Town of Irishtown-Summerside  
Minutes of Meeting  
Wednesday, February 9, 2022**

**In Attendance:**

Mayor Wheeler, DM Parsons, Councilors Hackett, McAuley, Morgan and Taylor, Remote - Councillor Penney. Minutes recorded by clerk - A. Bennett. Meeting called to order at 7:02 p.m. by Mayor Wheeler.

**2. Motion 2022 – 020 McAuley / DM Parsons**

Moved to adopt the agenda as circulated with addition of late items. All in favor. Carried.

**3. Motion 2022 – 021 Penney / Taylor**

Errors/Omissions – no

Moved to adopt the Minutes of January 26, 2022. All in favor, carried.

**4. Business arising from the Minutes:**

**Road Signs** – signs are ready, will be delivered in a few days.

**Students** – application for 6 students has been submitted, 1 Indigenous student. Provincial Grant is not open yet, will apply for more once it opens. Mayor was advised that this is the first time in 17 years Irishtown-Summerside applied for Federal Student Grant. 5 students for outside work, Mayor Wheeler and Jeffrey listed as mentors, 1 student for office help, Amanda listed as mentor.

**Garbage Truck** – was brought to [REDACTED], was told brakes were dirty. Truck is now at [REDACTED] for Commercial Inspection, was advised that the truck needs some work, including brakes and rotors. [REDACTED] is able to complete all inspections and work, they have 4 ramps that are suitable for garbage truck.

**Shelving units** – materials picked up today, installation to start soon

**Computer/Monitor system** upgrades, all ordered and on way. TV is a 55” Fire TV, got on sale, meets all requirements for on-line meetings etc.

**Recreation** – we have 12-13 residents that are interested in being a part of the committee. Previous recreation member that resigned returned all items to the Mayor at the office, including all papers, banking information and cash that was on hand. There are 2 basketball nets in storage at Lion’s Club, bases for ball field in D. Payne’s shed. Approximately \$1,000.00 in cash was turned in (float etc)

**Maintenance smart phone** – up and running, very pleased.

5. **Delegate** – 263A Main Street - cancelled for tonight, will attend next meeting, would like time to gather information.

6. **Committees:**

**Public Works**

- a) **Come Home Year Grant** – successful \$2,000.00. Town will make a small contribution and cover labour costs.

Snow Clearing Complaints – being dealt with (School Road Ext., Davis Cove Road, SS Hall Parking Lot), original driver off today, quick response on all enquiries.

b) **H.I.S. Snowmobile Accident** – much discussion

- Was a storm night, roads were not good, so many factors effected the call
- When truck returned to Fire Hall, could not get into the bay, too much snow in parking lot. Tex & Chief have been notified that H.I.S. Chief and Assistant Chief have authorization to call and request snow clearing when required, this will be a Town expense (to be added to contract)
- 3 calls in 24 hours
- From 10:00 pm – 7:30 am would not have been able to get trucks out due to snow
  
- Chief has draft Emergency Plan for review
- Queen’s 70<sup>th</sup> Jubilee is this year, Chief would like to get pin for members with 5 + years service, reach out to Goudie Hutchings
- Defibulator in truck is old and needs to be replaced, well out dated
- Suggested Town purchase 3, one for Fire Dept, 1 for Irishtown Hall & 1 for Pynn’s Pond Road recreation facility.

**Jump ahead to #9f)**

9.f) **AED – February Heart & Stroke Month**

- H.I.S. member [REDACTED] have been checking into pricing
- Mayor has been in contact with MHA Joyce regarding funding to purchase, may be able to acquire at no cost to Town

- St. John Ambulance has a special on for Heart & Stoke month, one for \$1,599 and one for \$1,999.
- Best option appears to have 3 of the same system, save on repairs, back up parts etc.

**Jump back to 6.b)**

- Caboose for emergency calls is out of our jurisdiction
- Search & Rescue has them on hand, they have to be called to assist in these situations
- Ambulance was left unattended, against policy, RCMP is investigating, miscommunication
- H.I.S. followed protocol and did everything in their power
- communication is a major issue, satellite phone or digital radio may be most sufficient
- H.I.S. liaisons will enquire with chief to see if any recommendations

**c) Recreation/Halls**

- Northshore Aboriginal Group has requested to use the Pynn's Pond Road Recreation Facility on a bi-weekly basis
- Last year Council approved a place in the parking lot of the Pynn's Pond Road Recreation Facility for a flag pole and bench for the Indigenous flag to fly and a place to hold healing circle
- Allow Northshore Aboriginal Group to use the facility at no charge every second Wednesday. The group will be responsible for cleaning/disinfecting, if it is not cleaned up to standards, it will be cleaned and billed to the group.
- Have the remaining locks changed at the Town Hall, there is reason to believe that someone is accessing the building without authorization

**d) Building Inspections**

- Request for shed replacement, Councillor Hackett is waiting on some information regarding power lines, looking to replace temporary shed with a permanent structure, no issues to date
- 1 re-newal which now may be held up due to personal reasons. Husband is contractor, contact wife to confirm extension to be granted

**e) Beautification**

- Beach clean-up – Marina – good start for students, make improvements to the area to draw residents
- Property at 455 Main Street – residents dumping garbage over the hill, have been advised that there are multiple apartments in the building (up to 8 units), property owner responsible to advise Town of number of units and names of tenants, tenants to be charged Poll Tax. Write property owner & advise they must have property cleaned up asap and they will be charged for additional units in the building
- Western Health has advised that they are investigating properties in the area that are rented to ensure health and safety of tenants, some walk through's have been completed. Temporary individual there now, original employee to return next week

**f) GHJC**

- No update, no meeting

**g) H/R**

- Collecting insurance & benefit info
- Will have vacation, family and stat holidays outlined for employees

**h) Public Relations**

- Website ready, waiting on payment information, banking still in progress
- \$26.44 for domain, \$10 - \$15/mt Wix
- Council member may pay with personal card and be re-imbursed
- Regionalization – Councillor Penney attended web conference, Provincial Government has been drafting plan for the past 2 years, there are a lot of changes, Regional Municipal Tax Structure, Regional boundaries being set, each Region creates their own needs/wants, some services will be required, will remain a municipality under Regional government, services like garbage collection and fire services can be taken over by the region, small municipalities may be dissolved, goal for this year is to set boundaries and legislation, next year regions will be finalized, 2024 will bring a lot of new requirements, all municipal taxes will be increasing, a member of council would be a representative for

our Town, will be a ward system, there may be some exceptions to the rules, co-operation is encouraged, will be transparent, economic development, will be a basic service fee, new level of government to work with Municipalities, costs will be shared on assets (such as arenas)

**i) correspondence**

- Municipal Assessment Agency – Council must appoint an Assessment Review Commissioner to hear assessment appeals as per the Assessment Act. Post on Facebook and see if any interest – volunteer position

**7. Financials:**

Council reviewed Financial Update as provided with Agenda. Mayor Wheeler read aloud.

Discussion regarding Phone Tech invoice for security system install, they were not contracted to finish the job, contractor was supposed to finish install.

**Motion 2022 – 022 McAuley / Taylor**

Motion to accept financials as presented and to pay outstanding bills, including late invoice from Stan Dawe. All in favor, carried.

**8. Unfinished Business:**

**Resolution of Council – Motion 2022 – 023 Hackett / Morgan**

Resolution of Council granting authorization for Clerk Bennett and Mayor Wheeler to obtain a Credit Card for the Town of Irishtown-Summerside with CIBC. Credit Card to be signed by Clerk Bennett or Mayor Wheeler or both if required.

**9. New Business**

- a) **Roll Over Snow Clearing Contract** – 1 year – Discussion around the table

**Motion 2022 – 023 McAuley / DM Parsons**

Motion to roll over snow clearing contract for 1 year

- b) **Reimburse resident** for apartment annual fee past 3 - 4 years – resident advised that there were discussions with previous Town Clerk regarding the apartment that was in the residence, apartment has been gone for 3-4 years.

**Motion 2022 – 024 Hackett / Morgan**

Motion to apply a credit to the resident’s property tax bill for 2-years totaling \$325.00 (\$162.50 x2)

- c) Develop water treatment maintenance schedules for each pump house. Set a schedule and stick to it. Check manufacturers recommended cleaning internals and cater plan to those instructions.
- d) Order new filters, o-rings, gaskets or whatever is needed for South end pump house. Backorders could be severe and we should order soon to prepare for the new hoist system being installed.

c & d addressed at same time – no replacement parts or tools to complete proper maintenance on water system, maintenance will be done every 6 months as per the manual, engineer installing hoist system will prepare proper maintenance schedule and ensure we get proper tools & parts required, fabrication delay due to illness, engineer is also sourcing out steam jenny which will also require regular maintenance and cleaning, looking into extension on building for on-site chlorine storage, should have 2 – 3 sets of parts required for maintenance on hand at all times. Engineer advised that due to neglect of maintenance and cleaning, once the unit is opened it could cause major problems that will need to be addressed.

- e) Rec Commission – Member Removal Clause – look at putting something in place for the committee where the committee has the right to cast a vote for elimination of members. Develop policy or procedure on removing members before we get the group started.
- f) AED – February Heart & Stroke Month – already addressed above

10. Stan Dawe Bill

11. Deferred Items

- a) Change Town Name
- b) 17 Colson’s Road (wait for response from resident or Enforcement Order)

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- c) 177A Main Street – waiting on response from resident
- d) Taylors Road / Christopher’s Road – needs repair – **Defer to Spring**
- e) Meeting with Max Simms – Cultural Entertainment Grants to enhance facilities.
- f) Emergency Plan & Emergency Committee
- g) Fire Works Regulations

**Date and time of next meeting:** 7:00 pm, Wednesday, February 23, 2022

**Meeting Adjourned**

**Motion 2022 – 025 McAuley / DM Parsons**

Moved to adjourn meeting at 9:50 p.m. All in favor. Carried.

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**Barry Wheeler - Mayor**

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**Amanda Bennett - Clerk**

**Date Adopted: March 2, 2022**