

**Town of Irishtown-Summerside  
Minutes of Meeting  
Wednesday, January 26, 2022**

**In Attendance:**

Mayor Wheeler, DM Parsons, Councilors McAuley, Morgan and Taylor, Remote - Councillor Penney. Minutes recorded by clerk - A. Bennett. Meeting called to order at 7:00 p.m. by Mayor Wheeler.

Also present, resident Jim McCarthy

**Motion 2022 – 014 DM Parsons / Penney**

Moved to adopt the agenda as circulated with addition of late items. All in favor. Carried.

**Motion 2022 – 015 McAuley / Morgan**

Errors/Omissions – no

Moved to adopt the Minutes of January 12, 2021. All in favor, carried.

**Business arising from the Minutes:**

**Vehicle Damaged** – Mayor spoke with Town Lawyer regarding complaint received from resident regarding damages to vehicle. Lawyer advised that as a Town we have done our due diligence as required. Mayor advised resident that she may submit a written complaint, no written complaint received to date.

**Fireworks Regulations** – regulations need to be drafted, need to change by-laws

**Security System** – Main Hall is set up for now, looking in pricing for other buildings. Councilors will receive a code, a key for main door at Town Hall and key for Council chambers. Councilors will not have access to office. System was supposed to be completed by contractor.

**Road Signs** – McAuley’s Road signs ordered

**Students** – Mayor submitted 5 applications, 1 for a 4-week term, 2 for a 10-week term, 2 for a 8-week term. When Provincial applications open, we will apply for 6-10 students at 80% coverage, community oriented, will be supervised by Jeffrey, Stephen etc.

**Cleaner** – very much appreciated approval for increase

**Garbage Truck** – back doors need to be adjusted; Councillor Morgan is in communication with someone regarding this. Doors need proper latches/chains. Door is dropped about 10 inches. Tail light is being repaired, waiting on parts. Truck was

dropped off at garage today, needs front end checked. T & T Trucking may be able to do commercial inspection.

### **Committees:**

#### **Public Works**

- Salt & sand has been placed at both halls for residents
- 1 Emergency Road Repair – Pynn’s Pond Road, Mayor had contractor complete a temporary fix to get through winter, resident will complete proper repair (culvert) in spring
- Brook Street – temporary fix completed, resident vehicles were getting damaged, a homeowner in the area has a hose running water across the road which damaged the road. Mayor spoke with resident; resident has water & sewer damages which will be addressed in Spring
- Christopher’s Cove Road – resident contacted Mayor, when previous job was done, contractor removed culvert and did not replace it
- Charlotte from WRWM attended the problem area near Pynn’s Pond Road, Charlotte ordered dye to complete a dye test tomorrow in an attempt to locate the issue. 2 Residents homes in the area have been damaged, appears to be a Dept. of Highways issue, Highways is also investigating.
- Receiving a lot of good feed back from residents regarding the small gesture of having sand/salt available for personal use
- Garbage cans at mailboxes appear to be a success, need new cans with cover, to be addressed in Spring

#### **H.I.S.**

- Liaison presented both cheques to the department, department was very pleased. They were surprised that any remaining budget at the end of the year will not be clawed back, they can keep in savings to complete bigger purchases. Department will soon need breathing apparatus, have 10 in their possession that will soon be expired, looking into emergency funding to assist. Very pleased with working relationship with new Council. When Town banking has all been addressed and updated, Fire Department would like to go under the Town to save funds. Meeting with Council will remain on hold until Covid restrictions relax. Fundraiser in progress – Annual Snowmobile Run (Covid procedures to be followed)

### Recreation/Halls

- No update from groups
- 2 members from Summerside Area resigned

### Building Inspections

- 1 Garage Permit received
- 1 re-newal which now may be held up due to personal reasons. Husband is contractor, contact wife to confirm extension to be granted

### Beautification

- Some lights that were requested to be replaced have been replaced, list of 12-14 to be replaced, crew stated shortage of metals for new installations

### GHJC

- No meeting,

### H/R

- In process of looking into benefit package for employees, job descriptions, holiday/sick time. Maintenance now checking in more often with office

**Delegate:** Recreation – Interested Residents) arrived at 7:31 pm

- Welcome & introductions
- Council has much interest in assisting to get Recreation Committee active
- Mayor advised group that the 2 past members from Summerside have resigned
- Irishtown group not functional, only 2 members
- Council is looking to form 1 Commission which will be an arms length committee of Council, Town should be represented as a whole, no more separation, join the gap
- In the past Irishtown was incorporated and Summerside was incorporated which caused much difficulty for Council, funding was not possible under the past set up
- Have residents now willing to step forward and assist with Recreation to form 1 new group

- With 1 Commission, Council can include in Budget and help financially. The Commission would determine how funds would be distributed.
- Amalgamation was in 1991, we need to move forward as 1, new name is in process to help eliminate separation gap. Community has grown and there are many new faces
- Mayor advised that resident \_\_\_\_\_ who could not attend tonight has been looking at 2 separate grants
- Bonfire was a huge success, a lot of residents participated, 3 groups worked together to put off the event
- Council to make a post for interested members to come forward
- Once group has been formed, they will be required to meet with Council 1 a month, group should be a minimum of 5 members, chair, vice chair, secretary, treasurer
- Council would like to call a Town meeting and call for an election of officials
- Resident in gallery advised that a resident in Summerside was a part of Recreation but was not included with past group
- New group will be a formal arm's length group through council where participation will be required
- Council was advised that there were many obstacles in the past, Covid was a challenge, 2 groups in operation, could not bring both groups together, did not receive a lot of support from Council, funding issues and could not avail of grants cause they were no longer considered an arm of council.
- New Council would like to take an active role in the health and well being of the residents, Council will support the group, all funding must be signed off by Council.
- Follow by the 2 resigned members for paper work etc.

**All residents left at 8:23 pm**

**Jeffrey – Maintenance joined the meeting 8:26 pm**

- Demonstration and discussions of different parts of equipment required for maintenance in the Town, answered questions from Council
- Parts included in the demonstration included:
  - Compression Curb Stop
  - Ky Tech Cub Stop (obsolete, can no longer get replacement parts)
  - Curb Stop Rod – common for pin breaking, liquid chlorine eats copper
  - Curb Stop Box

- Demonstration on water line repair
- Discussion on required items for repair/stock
- General discussion

**Jeffrey left at 8:52 pm**

- Council continued discussion regarding Irishtown Chlorine Building and getting Chlorine tanks into the building during Winter months.
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**Back to Committees**

**Public Relations**

- Website ready, waiting on payment information, banking still in progress
- Suggestion for picture of the month, at end of year could print calendars with the pictures of the month
- Discussion regarding setting up payee with all banking institutions, may not be feasible at this time, \$125.00 set up fee for each bank, \$1.00 fee per transaction. Our bank – CIBC has waived these fees so payee will be available for CIBC clients, e-transfer and pin pad available to all residents

**Correspondence:**

- None

**Financials:**

Council reviewed Financial Update as provided with Agenda. Mayor Wheeler read aloud.

Late Invoices from United Rentals and Life Line Safety

Discussion on Central Office Lease for copier in office, Mayor will complete cost analysis on copier

**Motion 2022 – 016 McAuley / Taylor**

Motion to accept financials as presented and to pay outstanding bills, including 2 late invoices. All in favor, carried.

**Unfinished Business:**

- **Maintenance Cell Phone** – Smart phone was bought from Staples for \$209.00, waiting on case to come then will have cell phone plan changed and change sim card. 10G Data should be sufficient.

**New Business:**

- **Shelving – Mayor’s Office**  
Get a quote from local resident, \_\_\_\_\_ for some shelving floor to ceiling & have closed in with doors in Mayor’s Office so everything is neatly put away, not out in open. Purchase a small desk
  - Need Shelving in office also
  - Need map holder, may have one donated
- **Computer System Upgrades**  
Discussion regarding current computer system.

**Motion 2022 - 017 McAuley / DM Parsons**

Moved to proceed with purchasing a new computer system and required programing for the office as discussed. Get office upgraded and move forward from there. All in favor, carried.

- **Video Conferencing System – Chambers**

Discussion regarding installing video conferencing system in chambers and requirements.

**Motion 2022 – 018 DM Parsons / Taylor**

Moved to proceed with purchasing new equipment required to install video conferencing system for Council Chambers as discussed. All in favor, carried.

**Late Items: None**

**Deferred Items:**

**Change in Town Name**

**17 Colson's Road** – no response received from resident

**177A Main Street** – Clerk contacted West Coast, advised resident that West Coast looking for clarification – waiting on response from resident.

**Taylor's Road/Christopher's Road** – needs repair – work order was given to Maintenance. Motion in the past to purchase culverts. Get contractor to pick up and repair. **Defer to Spring**

**Max Simms meeting** – cultural entertainment grants to enhance facilities.

**Fire Works Regulations / inventory on hand / curb stops**

**Emergency Committee**

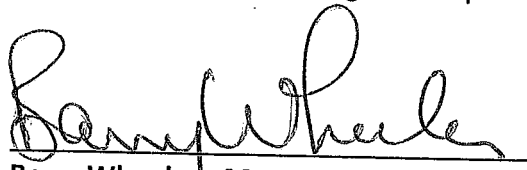
No further business

**Date and time of next meeting:** 7:00 pm, Wednesday, February 9, 2022

**Meeting Adjourned**

**Motion 2022 – 019 McAuley / Morgan**

Moved to adjourn meeting at 9:28 p.m. All in favor. Carried.

  
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**Barry Wheeler - Mayor**

  
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**Amanda Bennett - Clerk**

**Date Adopted: February 9, 2022**